

Your community is professionally managed by:

Cambridge Property Management

Your management team consists of: Sarah James, CAM/Property Manager, SarahJ@cambridgeswfl.com

Bora Agastra, Property Administrator Bora@cambridgeswfl.com

Please refer all questions, concerns, and reports of common property maintenance issues to our office at (239) 249-7000 or e-mail the addresses above.

Association Procedure Reminders:

Sales, Rentals & Architectural Changes

If you intend to sell/lease your unit, please contact Cambridge's Sales and Rentals Director at <u>SalesandRentals@cambridgeswfl.com</u> to obtain the necessary paperwork and documents as requirements.

If you wish to perform any type of substantial alteration to your unit, please contact management prior to doing so.

The association has policies pertaining to approval of these matters.

Auto Debit

If you wish to enroll in Auto Debit for automatic withdrawals of your Quarterly Maintenance Fees, please contact our office to activate your AppFolio Portal.